



COVID-19 County Operations Survey Results

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**SCAC encourages counties to continue to provide updates to this report by contacting
Susan Turkopuls at sturkopuls@scac.sc.**

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Compiled by SCAC from survey of counties, county websites, and county social media

County	Emergency Declaration Ordinance/ Resolution
Abbeville	Yes
Aiken	Yes
Allendale	
Anderson	
Bamberg	
Barnwell	Yes
Beaufort	Yes
Berkeley	Yes
Calhoun	
Charleston	Yes
Cherokee	We have not, but we are considering it.
Chester	* Added 3/25/2020: Yes, County Council passed an emergency declaration on 3/16/2020. However, it had an expiration on that went to the month. We will meet Monday 3/30/202 to renew it.
Chesterfield	Yes
Clarendon	Yes
Colleton	No
Darlington	Yes
Dillon	
Dorchester	Yes
Edgefield	No
Fairfield	
Florence	Yes
Georgetown	Yes
Greenville	Yes
Greenwood	County has a County Ordinance in place from 2007 that allows the CAO to declare a State of Emergency that requires County Council, sometime in the future, to ratify or repeal the State of Emergency.
Hampton	Council Chair Clay Bishop published a memo advising to follow CDC and DHEC.
Horry	Yes
Jasper	Yes
Kershaw	Yes
Lancaster	Expected to pass one on 3/23/2020
Laurens	Yes
Lee	Yes
Lexington	No, however CAO has full authority address any issues. They have moved their Emergency Operations Level up to 2 (higher) from 3 (lower).
Marion	Yes
Marlboro	No
McCormick	
Newberry	
Oconee	Yes
Orangeburg	
Pickens	No
Richland	Yes
Saluda	Yes
Spartanburg	
Sumter	Yes
Union	
Williamsburg	Yes
York	

County	Emergency Declaration Ordinance/ Resolution
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Publish Date 3/24/2020; Updated 3/25/2020

Information compiled from SCAC survey, SCEMD list of declarations, SCAC Talk Group listserv, and social media posts

County	Which offices has the county restricted public access?
Abbeville	All county offices and facilities will be closed to the public. Citizens can schedule an appointment with Register of Deeds and Veterans Affairs. Before entering the building, citizens will complete a CDC screening for virus symptoms and will not be allowed to conduct business in-person if they exhibit symptoms. More detailed information can be found at: https://abbevilcountysc.com/covid-19-coronavirus/
Aiken	All offices, with the exception of the Clerk of Court, have not completely shut down access to the Courthouse. The only people allowed are those making payments or have direct business. If they bring friends or family, they have to stay in the parking lot.
Allendale	
Anderson	Public access to county buildings and facilities is restricted.
Bamberg	Probate closed to in-office visits.
Barnwell	County has limited access in the county administration building, in the courthouse, and elsewhere. This includes Treasurer, Delinquent Taxes, Auditor, County Administrator, Clerk to Council, Business Manager, Finance, Building Inspector, and Assessor in the administration building, and all the court functions in the courthouse. Also includes the Sheriff's Office, Detention Center, Magistrate Offices, Voter Registration, basically everything. We're hoping to begin telecommuting next week in Finance (budget, accounts payable, accounts receivable), Business Office, Payroll, Building Inspections, and Emergency Management, and working toward the same in the Assessor's office. Have requested a plan from the Treasurer and Auditor.
Beaufort	Beaufort County locations closed at least through Tuesday, March 31: Alcohol and Drug Abuse Department; Animal Shelter (no adoption or pet glancing/visiting); Assessor's Office; Business License Department; Disabilities and Special Needs Department (all non-residential programming); Library branches and bookmobile services; Parks and Recreation facilities and pools; Records Management Department; Register of Deeds' public deed room. Register of Deeds is but still processing eRecording & drop-offs. Probate Court is closed to the public with a few exceptions. FOIA services and public visitation at the Detention Center are suspended until further notice. All Convenience Centers will remain open. Operations at the Hilton Head Island Airport and Lady's Island Airport remain available. Emergency and public safety services remain available as normal. COUNTY COUNCIL MEETINGS - Council plans to hold its currently scheduled meetings during the declaration of emergency; but, in the interest of public health and due to the coronavirus outbreak, citizens are reminded that all County Council regular and committee meetings are broadcast on cable channels, as well as live-streamed on our website via The County Channel. Additionally, public comments and public hearing comments are accepted in writing via email to the Clerk of Council. Other County-sponsored public meetings are subject to cancellation or postponement.

County	Which offices has the county restricted public access?
Berkeley	As of March 23, public access is restricted to county buildings. Public services will continue by telephone, email, drop boxes, and drop offs to the front of the Administration Building. Closings include Libraries, Cypress Gardens, County Administration Building, payments accepted online. This closure includes the following departments: Auditor's Office, Treasurer's Office, Delinquent Tax, Register of Deeds, Real Property Services, Permitting and Codes, Planning and Zoning. Citizens are encouraged to use drop boxes. County Courthouse will be CLOSED TO THE PUBLIC beginning March 17, 2020, until further notice. Specific information regarding the courts is available at https://berkeleycountysc.gov/news/2020/03/berkeley-county-covid-19-update-3/ . Berkeley County Airport: To remain open; Berkeley County Animal Center: curbside service only. No longer allowing children volunteers at the shelter. All animal adoption events have been CANCELED; Voter Registration & Election Commission – Candidate filing opened at noon on March 16, 2020 and will close at noon on March 30, 2020. All partisan candidates seeking office in the November 3, 2020 General Election must file during this period. Any candidate that would like to make an appointment for filing can call the office or email. Berkeley County Water & Sanitation (BCWS)- The lobby of the BCWS building will be CLOSED to the public until further notice. Berkeley County Landfills and Convenience Centers: To remain open. Berkeley County Roads & Bridges, Mosquito Abatement, Veteran Affairs, Coroner's Office: CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE.
Calhoun	All county buildings will be closed to walk-in traffic from the public. Residents are encouraged to conduct county business via phone, email or mail. The following departments have limited access with a scheduled visit: Auditor, Delinquent Tax Collector, Treasurer, Voter Registration, Magistrate.
Charleston	As of March 23, Charleston County Public Services building is open to public from 10 a.m. - 2 p.m. until further notice. Staff is available for emails and calls. Residents encouraged to use online services. Judicial Complex open to public 10 a.m. - 2 p.m.; lobby available for drop offs 8:30 - 5 p.m. Beginning March 24, county council offices closed to walk in traffic. Recycling to be picked up from inside roll carts only; no material outside of cart.
Cherokee	Cherokee County has not closed our buildings, but are asking customers to use our drive through window if possible. Open for essential business only.
Chester	Added 3/25/2020: On 3/23/2020, all County owned, and operated buildings and facilities were restricted public access. We posted each building notifying the public they could use phone or email, for their concerns or could request an appointment.
Chesterfield	The Sheriff's Office has closed its lobby area to the public and the Detention Center has stopped visitation and public access. As of March 23, Chesterfield County offices remain open and operational. Public is asked to handle county business online where possible. Legislative Delegation office is restricted by appointment only. Economic development office, county courthouse, and probate office closed to public. Probate office is handling business via phone call or email.
Clarendon	Still on normal operations for the time being. No access restricted. Plans are in place to go to limited operations and to limit public access.
Colleton	All County offices are restricted to virtual access. Adoption of pets by appointment.
Darlington	Darlington County Courthouse has very limited access to the public. Call ahead or email departments for assistance. Residents can conduct county business for many programs online. EMS, EMD, Fire, 911 - no visitors. Public Defender, Probation, Pardon and Parole offices closed to public. DSS available by phone. No public access for Council on Aging. Libraries are restricting public access.

County	Which offices has the county restricted public access?
Dillon	
Dorchester	Currently council meetings aren't open to the public and are being live-streamed on the County Council YouTube page. The Human Services Building, the Kenneth F. Waggoner Building, the Law Enforcement Complex, the Water and Sewer Building, and the Public Works Buildings will be closed to the general public and providing alternate methods for obtaining information, paying bills, and other access to other county services. To ensure continued delivery of public services, the Information Technology Department has made provisions so that employees can work from home, where appropriate. EMS, Fire, and Law Enforcement will be working together to limit exposure to first responders by reducing the number of agencies responding to calls involving illness.
Edgefield	Courthouse and the lobby to all of our offices are restricted to the public, except the Voter's Registration office because filing for election is underway. Public can do business via phone, email, or internet. Public can also call ahead and an employee will meet them at the door. Clerk of Court/ROD is closed to the public but staff is there to file documents only.
Fairfield	At this time, County offices will remain open for normal business hours. However, communication with the general public will be limited to phone, fax, or email communications. Citizens are also able to use a drop box option for the offices of the Register of Deeds/Clerk of Court, Assessor, Auditor, Treasurer, Delinquent Tax Collector. Citizens are able to make appointments with Plats, Zoning, Subdivision, and Land Development staff.
Florence	All County offices are restricting access; state agencies may use their discretion and this does not apply to those offices. DSS and DHHS are located in county public service buildings not within the County Complex so access to those offices are open unless/until advised otherwise. Additional information can be found at http://florenceco.org/news/2020/03/16/covid-19-update/
Georgetown	The landfill and community recycling centers will continue to be open to the public for normal hours of operation. However, individuals are asked not to socialize at these facilities. Staff may elect to limit the number of users on site at any time. No loitering will be allowed. All swap shops will be closed until further notice. The Georgetown Airport and terminal building will remain open. Staff will take steps to limit the number of people in the facility at any time to less than 10. The Register of Deeds office in the historic courthouse will continue to allow very limited admittance, which will be by appointment only. The Georgetown County Office of Elections and Voter Registration will remain open for regular hours to accommodate filing for partisan elected offices, which opened yesterday. Staff will take actions to limit the number of people inside the facility at once. All other county facilities will be closed to the public. More detailed information is available at http://www.georgetowncountysc.org/
Greenville	
Greenwood	Yes, Greenwood County has restricted access to the 911 Center, EMS, and Fire Facilities. People are encouraged to transact as much business as possible over the phone, internet, or USPS; but facilities are still open for in person transactions. Courthouse is now closed, all offices are closed (except Voter Registration), Library is closed. Greenwood microsite on COVID: https://www.greenwoodcounty-sc.gov/i-want-to/advanced-components/covid-19-microsite
Hampton	
Horry	All county government offices are closed excluding airports. Limited court functions continue. All libraries are closed. Magistrate and Circuit Court are closed. All parks and rec facilities are closed.

County	Which offices has the county restricted public access?
Jasper	All (including courthouse) except magistrate offices and voter registration office. Register of Deeds is closed to the public but processing electronic recording.
Kershaw	Public access has been restricted at the Court House and Library
Lancaster	Animal Shelter (adoptions by appointment – otherwise closed to the public), Economic Development (appointment only), Veteran’s Affairs (telephone and on-line only). We plan to expand this greatly over the next several days. We are heavily promoting our on-line services. Note: At the County Building and Courthouse we have Medics taking the temperature of everyone that enters; staff and public. We have sent one employee home for a day and denied entrance to several citizens.
Laurens	Yes, all offices. Drive through for taxes, auditor, codes, assessors. Limited RMC escorted into RMC. Voter Reg open for qualifying as required by state.
Lee	Lee County is allowing non-essential offices to implement rotating shifts for employees. The offices and departments have developed plans for covering the non-essential services still being provided by Lee County and will ensure enough staff is on-site to continue operations. Also, entry to buildings is being restricted to business which cannot be handled remotely on a case by case basis.
Lexington	Public access is no longer permitted in county facilities. Citizens are being encouraged to use online services, drop box locations, e-mail, and phone options to conduct business. More detailed information is available at https://lex-co.sc.gov/news/2020-03/general-public-no-longer-allowed-county-facilities-county-adjusting-daily-operations Now accepting marriage license applications by mail.
Marion	Added 3/26/2020: Marion County is open but with limited access to our offices.
Marlboro	Library, Museum
McCormick	
Newberry	Animal Shelter (adoptions and volunteering by appointment), Building and Planning (permitting and inspections by appointment only - otherwise closed to public), Auditor's Office (business may be conducted at the Treasurer's Office drive-through - closed to walk-in traffic), Detention Center (no public entrance, visitation limited to video conferencing), Treasurer's Office (closed to walk-in traffic, payments can be made by mail, drive-through, drop-box, or online)
Oconee	All except Register of Deeds, Probate Court, and a kiosk for Building Codes until we complete a small change in our online services. Register of Deeds is closed to the public but processing recordings.
Orangeburg	County offices are closed to the public. All offices will be available by phone and email. Citizens and businesses are encouraged to use online services. All departments with essential life safety functions will continue to operate with their offices closed to public. Voter Registration is only open to candidates who need to file.
Pickens	All county buildings closed to foot traffic. Drive through window available at Administration Building
Richland	Administration Building closed to public. Detention Center is limited visitation, no contact (video visitation available - equipment wiped down after each visitation), Animal Services requests should be online, via email, or over the phone and licensing requests can be handled through a drop-box but online is encouraged (low priority calls suspended until further notice), Assessor, Auditor, Development Services, Emergency Services operations closed to public - visitors no allowed - EMS is not accepting requests to cover special events, Finance, Treasurer, Utilities, Water/Wastewater.
Saluda	County governmental offices closed to the public - employees will be working and able to conduct business via phone.

County	Which offices has the county restricted public access?
Spartanburg	Public lobby at the detention facility is closed. Non-emergency Probate Court hearings and appointments are cancelled until March 31. Magistrate/Summary Court functions postponed or modified.
Sumter	Not yet
Union	The public is encouraged to not personally visit Union County Government Offices unless absolutely necessary. General questions may be answered by phone and most payments can be made online or by using the drop box at the courthouse.
Williamsburg	Public Service Administration Building is closed to the public. All offices are available by phone and email. Residences and businesses are encouraged to use online services to pay bills/drop boxes/window service for taxes and water bill. County Veterans Affairs and Alcohol and Drug Abuse - open for appointments only.
York	Veteran's Affairs, Material Recovery Facility, Animal Shelter (by appointment only), Passport Office (by appointment only), Courthouses available only for acceptance of filings/payments, emergency hearings, transmission of SLED/NCIC/County Statistics Portal info.

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Information compiled from SCAC survey, SCEMD list of declarations, SCAC Talk Group listserv, and social media posts

County	Which services or programs have been stopped or temporarily suspended?
Abbeville	The animal shelter will be closed to the public. Animal services will be suspended with the exception of animal bites or quarantine cases. Surrender services will be suspended until further notice. Adoption services will be available by appointment only and only one person will be allowed in the shelter during this process. County library and branches are closed.
Aiken	Library, museum, and all recreation programs
Allendale	
Anderson	Parks and museums are closed. Visitation to detention center is suspended. Animal shelters are closed to the public.
Bamberg	Library and senior center closed.
Barnwell	No
Beaufort	
Berkeley	Marriage license issuing will discontinue after 4 p.m. March 23. Licenses may be picked up by drive through windows. Applications accepted at the new applicant window.
Calhoun	The following are closed: Library, Museum and Cultural Center, John Ford Community Center, Golf Course, recreation centers.
Charleston	
Cherokee	No
Chester	Added 3/25/2020: County is currently still providing all services to our citizens at this time. The Public Works building is the old Natural Gas Authority building with a drive thru window. County repurposed that window to offer citizens access to the Treasurer, Auditor, & Tax Collector. County is limiting face to face conversation with those offices and allow for a continuity of government being separate from the main county admin building.
Chesterfield	Libraries and animal shelters have closed. Probate hearings, marriage license issuances, and estate affidavit appointments are postponed for month of March.
Clarendon	County has stopped all recreation programs and rentals and postponed non-essential meetings.
Colleton	Recreation and the Library are closed. Clerk of Court not filling passport requests.
Darlington	Temporary suspension of marriage licenses. Clemson Extension and Historical Commission closed until further notice. Parks, Recreation and Tourism facilities closed until further notice, including all county parks and facilities.
Dillon	
Dorchester	
Edgefield	Yes, all recreational sports are suspended and County Archives is closed
Fairfield	County Museum is closed.
Florence	Recreational programs; All jury trials have been postponed; Veterans Affairs by appointment.
Georgetown	
Greenville	All Greenville County Council meetings, including committee meetings, special called meetings, and public hearings have been temporarily postponed.
Greenwood	We have delayed the opening day of our baseball and softball programs. Veteran Affairs is restricted. Parks are open, but offices are closed.
Hampton	Recreation Department is closed until Sunday, March 22nd, Council on Aging will switch to all Home Delivered Meals or "Grab N Go" at the Centers through Friday, March 20th. Libraries have been closed (ours are regional), Jury Court and Family Court have been canceled by the State and NO Visitation in the Detention Center.
Horry	Voter registration is by appointment. Horry activated their Emergency Operations Center.

County	Which services or programs have been stopped or temporarily suspended?
Jasper	All recreation programs, rentals of community center facilities, and inmate visitations are suspended.
Kershaw	Recreation programs cancelled until April 13; Library programs stopped until further notice.
Lancaster	Library and Parks and Recreation are closed. Passport office closed according to their site.
Laurens	All non essential services stopped. Not including public works, emergency services, and internal services. Mobile library has stopped.
Lee	County animal shelter and recreational programs and facilities are closed until further notice
Lexington	All county library branches and museum closed until further notice. No visitation at detention center.
Marion	Limited use of parks and facilities for events and meetings.
Marlboro	Recreation
McCormick	
Newberry	Library, Recreation, Rental Facilities, Museum
Oconee	None so far.
Orangeburg	All library branches are closed.
Pickens	All County Parks, Mile Creek Boat landing bathrooms and playground closed, landing opened.
Richland	Library
Saluda	
Spartanburg	Afterschool programs and recreational programs.
Sumter	Recreation Community Centers, Civic Center, Patriot Hall have shut down all events and programs. Judicial Center and Summary Courts are restricted per Court Administration. Boards and Commissions meeting have been postponed (Zoning Board, Development Board, Planning, Housing Authority). We are strongly encouraging public to utilize on line opportunities but still open otherwise.
Union	All Union County recreation and sports programming is suspended until further notice. The Union County Public Library will be closed to the public through 31-MAR-2020. All visitation at the Union County Jail & Detention Center is suspended until further notice.
Williamsburg	Library is closed. Recreational programs are suspended until further notice.
York	

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County	Is council holding virtual meetings? Which platform?
Abbeville	Yes, GoToMeetings
Aiken	Not yet, but discussing
Allendale	
Anderson	
Bamberg	
Barnwell	We are pursuing Zoom video conferencing. Citizens would be able to attend and do public comment, from my understanding of this. One of our councilmembers is helping us look into this. It's a work in progress, but made some headway today. Goal is no more face-to-face meetings
Beaufort	Council plans to hold its currently scheduled meetings during the declaration of emergency; but, in the interest of public health and due to the coronavirus outbreak, citizens are reminded that all regular County Council and committee meetings are broadcast on cable channels, as well as live-streamed on our website via The County Channel. Additionally, public comments and public hearing comments are accepted in writing via email to the Clerk of Council.
Berkeley	The March 23 meeting was by telephone and did not involve a gathering. No business requiring a public hearing was conducted, and the public was not permitted.
Calhoun	
Charleston	
Cherokee	No
Chester	It wasn't until after the [emergency] declaration that I [County Supervisor] discovered that virtual meetings were permitted. Up until this point, the legal advice I had received indicated that wasn't an option. So I plan to introduce this at the next meeting on Monday 3/30/2020
Chesterfield	* Added 3/25/2020: As of now, Council meetings will be conducted the same as usual.
Clarendon	We have not gone to virtual meetings, but are making plans to do so if needed.
Colleton	No
Darlington	
Dillon	
Dorchester	Updated 3/26/2020: Dorchester County held its County Council Meeting on March 16 with County Council and limited staff with no public. We stream our meetings on YouTube. We cancelled a public hearing and we are rescheduling board and commission meetings. We will have a limited agenda on April 6 when we meet. We are using Microsoft Teams to conduct our Virtual EOC and team meetings. County buildings have been closed to the public since the morning of March 17, 2020.
Edgefield	We don't have that capability, but would like to have it.
Fairfield	
Florence	No - Archived videos available on site, and meetings on local TV channel.
Georgetown	We will use Go To Meeting to conduct the meeting and have been working with council members today to ensure they are comfortable navigating the app. We will live stream audio from the meeting on the county's Facebook page allowing members of the public to "attend" virtually. Residents can review the agenda beforehand and submit any comments they may have regarding agenda items to the Clerk to Council prior to the meeting.
Greenville	Council meetings are postponed.
Greenwood	No, however we are organizing large meetings so that we can have social distancing. County Council Meetings streamed on Vimeo.
Hampton	
Horry	
Jasper	Not yet – planning for the for next meeting to be held on April 6.

Beaufort	Council plans to hold its currently scheduled meetings during the declaration of emergency; but, in the interest of public health and due to the coronavirus outbreak, citizens are reminded that all regular County Council and committee meetings are broadcast on cable channels, as well as live-streamed on our website via The County Channel. Additionally, public comments and public hearing comments are accepted in writing via email to the Clerk of Council.
Kershaw	Meetings are live streamed on Youtube and Facebook. Council members can call into Go To Meeting. Kershaw has cancelled all meetings until our April 28th meeting, reserving the right to have called meetings. Virtual attendance is now allowable by our Rules of Order.
Lancaster	We have long allowed Citizen Comments by way of website submission or e-mail to the Clerk to Council. Copies are distributed to all members and entered into the minutes. We are going to try and broadcast Monday's meeting on Facebook and You Tube with a static camera (iPad). We eliminated the first April meeting and will not be meeting again until April 27th. We are also trimming agendas to just essential issues. We are now livestreaming meetings, when we have one, and encouraging citizen comments by form on our website and e-mail.
Laurens	YouTube. Held one meeting, limiting audience to press but publishing via youtube before the tsunami of emergencies hit. Held one meeting yesterday via phone conference to tackle a few emergency measures.
Lee	Council meeting will be conducted by tele-conference and will be live streamed on Facebook. The media is invited to attend the meeting today in-person.
Lexington	Council meetings are streamed online as well as on cable channel. Citizens will not be allowed in the building. We have removed any agenda items, such as public hearings, that require public input. We do not allow general "Public Comment" at council meetings unless it is during a public hearing on a specific topic.
Marion	We have cut back to one meeting a month and are studying options for streaming our meetings.
Marlboro	We have live streamed for a year but have not had any need for a meeting since pandemic.
McCormick	
Newberry	
Oconee	YouTube and local radio station; citizens can email comments to clerk to council.
Orangeburg	
Pickens	Working on this currently.
Richland	Streamed live via Richland County website
Saluda	Streamed live via YouTube
Spartanburg	
Sumter	Not Virtual yet but planning on restricted public participation unless related to topics on agenda. Live streaming to start for first time next meeting. Limiting number of folks in audience. Social spacing enforced.
Union	
Williamsburg	Yes, Facebook Live and YouTube
York	

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County	Has your county implemented telecommuting or working from home for any of your staff? If yes, briefly explain.
Abbeville	Not yet but that is part of our second phase of our COOP. We have ports set up in our firewall to allow access for a select few individuals. Department heads will be responsible for monitoring the workload of their individual employees, creating work assignments, and submitting a weekly schedule to have at least 1 person per department in the building to answer phones, open mail, etc. We have certain "triggers" to implement that phase of the COOP.
Aiken	
Allendale	
Anderson	
Bamberg	
Barnwell	Effective Monday, March 23, the following county departments will telecommute. Finance (budget, accounts payable, accounts receivable), Business Manager/HR Payroll, Building Official, Fire Coordinator, and Emergency Management. Additionally, next week, we will conduct shift work at our Assessors Office, and will be looking to do the same at the Treasurer, Auditor and Delinquent Taxes.
Beaufort	County has about 200 people working from home. There are some from almost every department except Public Works. However, county has a large group at home because there is <u>nothing for them to do in the office, but they can't work from home either.</u>
Berkeley	County employees were asked to work from home when possible. Additionally, work schedules have been reduced and staggered.
Calhoun	Calhoun County offices are basically shut down with the exception of the Treasurer, Auditor and Delq Tax. We are allowing those who can work from home to do so. We have instructed Department Heads to check voicemail and email from home and answer what they can.
Charleston	
Cherokee	
Chester	Added 3/25/2020: Some of the state agencies have implemented work from home. We have economic development doing some too.
Chesterfield	
Clarendon	We are on a limited schedule and have some employees that are working from home using a telecommuting method. Added 3/26/2020: Only one employee in a office per day, many are working from home.
Colleton	
Darlington	
Dillon	
Dorchester	Yes. First we are allowing employees to telecommute with Administration approval. We asked high risk and vulnerable individuals to self identify.
Edgefield	
Fairfield	
Florence	
Georgetown	Georgetown County is allowing any staff who have the ability to telecommute to do so. In addition, as previously noted, we have closed facilities to the public (with a few exceptions such as the Elections office and Recycling Centers). We also have several employees at higher risk for COVID-19 who have opted to stay home based on guidance from officials. We are utilizing a very liberal leave policy for staff.
Greenville	
Greenwood	
Hampton	
Horry	
Jasper	

County	Has your county implemented telecommuting or working from home for any of your staff? If yes, briefly explain.
Kershaw	
Lancaster	We have several departments with staff working at home - it depends on the department. Lancaster Economic Development and most of the Finance employees are working at home. We have the laptop and VPN capability to do so. We have also started, again in departments where it makes sense, working split shifts with some staff sating at home.
Laurens	The county is not at that opcon level yet but prepared.
Lee	We are rotating employees in non essential offices but have not used telecommuting at this point. We are looking at a couple of areas with limited staff where this may be used.
Lexington	
Marion	
Marlboro	Yes, at the discretion of the supervisor after consultation with the Administrator.
McCormick	
Newberry	
Oconee	
Orangeburg	We are allowing essential staff to work from home by remoting into the county servers by VPN. Nonessential staff were sent home with pay. Critical services and public safety staff are continuing to work and following DHEC recommendations such as social distancing. Contract staff are continuing to clean and disinfect county buildings.
Pickens	
Richland	
Saluda	Added 3/26/2020: Saluda County offices are closed to the public but we are working at our offices.
Spartanburg	
Sumter	
Union	We are making provisions for a few key employees to access server remotely, but the vast majority of staff cannot really work from home.
Williamsburg	
York	Almost all of our departments have instituted a work from home program for at least some of their employees. Many of our departments are operating with the majority of their staff at home. We have a good supply of laptops and VPN tokens that allow connectivity and access to county files. Our IT department has done a great job of making this available as appropriate.

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County	How are you handling leave for employees who need to stay home with school-aged children? Please briefly explain
Abbeville	Administrator has to approve paid leave.
Aiken	
Allendale	
Anderson	
Bamberg	
Barnwell	Our Personnel Committee has approved the following recommendation to County Council: Barnwell County employees may utilize sick leave to remain home with children while schools are ordered to remain closed for COVID-19. In the event an employee must remain home with their children, but does not have adequate sick leave, the employee may, at the discretion of the county administrator, be advanced up to two weeks of sick leave, which will be deducted from future leave earned.
Beaufort	
Berkeley	
Calhoun	
Charleston	
Cherokee	
Chester	Added 3/25/2020: We haven't had this issue yet. But if needed, we would permit employees to use any and all leave possibilities. Family First is a priority for all of our employees.
Chesterfield	
Clarendon	Council and CAO made the decision that any employee who is out because of a reason that is related to COVID-19 will be paid as normal. This provides a sense of calm and reassurance to the employees during this stressful time.
Colleton	
Darlington	
Dillon	
Dorchester	Updated 3/26/2020: Employees can telecommute or take annual or sick leave. We offered to set up daycare for children of employees in public safety, but didn't receive much interest
Edgefield	
Fairfield	
Florence	
Georgetown	We have implemented a very liberal leave policy during this time. Employees are allowed to use leave to stay home. If they do not have enough leave, we are allowing them to go into a negative balance, which can be replenished with future accruals.
Greenville	
Greenwood	
Hampton	
Horry	
Jasper	
Kershaw	Added 3/25/2020: Kershaw offered a Day Camp service, utilizing our Parks and Rec staff. Despite expressed interest, we ended up cancelling it, for the time being, after 3 days because no one actually used it. We made it available to the School District, City and Hospital.
Lancaster	Added 3/25/2020: Lancaster County offered a daycamp; however, we limited ours to children of county employees only. We had some takers until they could make other arrangements but we also have closed ours due to not being needed.
Laurens	CAO has to approve paid leave.
Lee	We do not have any issues with child care at this time. Our county wide staff is an older group by and large and no requests for any consideration have been submitted.

County	How are you handling leave for employees who need to stay home with school-aged children? Please briefly explain
Lexington	
Marion	
Marlboro	
McCormick	
Newberry	
Oconee	<p>Added 3/25/2020: County has asked staff to donate sick / vacation time to a county-wide collective COVID-19 “bank.” We are using the accumulated hours for staff who have been cut to part time (for lack of ability to work from home); those who can’t work in the office due to having no options for childcare; and for those who we’ve [selectively chosen] (some of them much to their dismay) to send home for their own health or safety. We have about 9,000 hours of donated time (so far) we are withdrawing from to ensure everyone gets paid. I plan to send another request out for further donations once we get to 5,000 hours.</p>
Orangeburg	<p>County offices have been shut down and non-essential staff have been sent home. Essential staff are continuing to receive full regular pay without having to use their personal leave. We created special codes in the timeclock to track all situations. COVID sick, COVID admin leave, COVID regular hours non-exempt, and COVID regular hours exempt. We will revisit this approach on April 2 when the new legislation takes effect.</p>
Pickens	
Richland	
Saluda	
Spartanburg	
Sumter	
Union	<p>We took the Parks and Rec afterschool program and turned it into a county employee childcare program. Not getting a huge amount of users, but enough to make it worthwhile. This is for county employees only and at no charge. We have EMS screening the kids and employees every single morning to make sure we don't have a sick kid showing up.</p>
Williamsburg	
York	

Publish Date 3/24/2020; Updated 3/26/2020

Information compiled from SCAC survey, SCEMD list of declarations, SCAC Talk Group listserv, and social media posts

County	Has your county begun rationing public safety supplies? If yes, please briefly explain.
Abbeville	
Aiken	
Allendale	
Anderson	
Bamberg	
Barnwell	We will address (on Monday) rationing of public safety supplies.
Beaufort	
Berkeley	
Calhoun	
Charleston	
Cherokee	No
Chester	* Added 3/25/2020: Our supplies were very limited, to begin with. We have prioritized working with EMA and EMS. So yes, we have.
Chesterfield	
Clarendon	We have begun to only use what we need.
Colleton	
Darlington	
Dillon	
Dorchester	No
Edgefield	
Fairfield	
Florence	
Georgetown	We are not rationing public safety supplies as of yet, and from an internal gap analysis conducted by our Emergency Management Division, we believe that we can sustain operations for 4-6 weeks with the current inventory of PPE. This is anticipating a low to moderate surge in responses to potential COVID-19 patients and low requests for PPE from our private sector healthcare partners.
Greenville	
Greenwood	
Hampton	
Horry	
Jasper	
Kershaw	Kershaw County has always maintained a decent supply in case of a mass casualty incident so we aren't facing a critical shortage. That said, we have taken measures in EMS and Fire rescue to use supplies judiciously by limiting the number of responders to only what is necessary.
Lancaster	Not yet. We are monitoring indicated shortages in key items. For example, our fleet maintenance folks just acquired an extra supply of tires for public safety vehicles and solid waste trucks after our vendor informed them of a likely two week shut down at the factory due the COVID-19 precautions.
Laurens	Laurens County has issued the following directive: Effective IMMEDIATELY the following supplies are considered rationed supplies and shall only be used by the core Emergency Services Team of the Laurens County Government (911, Fire, EMS, Law Enforcement). Any requests outside of the core Emergency Services Team of the Laurens County Government shall be submitted to the County Administrator for consideration: Masks N95 and surgical masks, gowns, Tyvek suits, latex free gloves, all cleaning supplies; any type of cleaner that kills 99% of bacteria, cleaning supplies (All) (not just disinfects), PPE, toiletries such as toilet paper and paper towels, bottled water, Clorox/Lysol wipes, Clorox liquid, any general purpose cleaner.

County	Has your county begun rationing public safety supplies? If yes, please briefly explain.
Lee	We are concerned with personal protective supplies for our public safety departments. We have enough currently but our levels will not be sufficient if this goes on for a long period and replacement supplies cannot be provided. We received some additional supplies form the National Stock piles this past Thursday.
Lexington	
Marion	
Marlboro	
McCormick	
Newberry	
Oconee	
Orangeburg	Yes, we are rationing supplies to EMS, Sheriff's Office, Corrections Officers and Fire Services until more supplies come in.
Pickens	
Richland	
Saluda	
Spartanburg	
Sumter	
Union	
Williamsburg	
York	

Publish Date 3/24/2020; Updated 3/25/2020

Information compiled from SCAC survey, SCEMD list of declarations, SCAC Talk Group listserv, and social media posts

County	Has your county identified which departments/employees are deemed essential and non-essential? Are essential employees on a staggered or alternating schedule?
Abbeville	
Aiken	No, all employees are working staggered or alternating shifts.
Allendale	
Anderson	
Bamberg	
Barnwell	No, the county has a combination of staff working in shifts or telecommuting to practice social distancing. Finance/budgeting, accounts payable, accounts receivable; business manager; payroll; building official; and emergency management have been working from home. Assessor has gone to shifts. Treasurer and Auditor have gone to Mondays, Wednesdays and Fridays in the office, working from home on Tuesdays and Thursdays; Clerk of Court, Probate, Family Court, etc., have cut operations: no court. But the offices remain manned for the most part. Voter Registration remains open and fully manned. Public Works has gone to shifts, with the office manager/admin asst working from home. Solid Waste/Landfill remains fully active, as does Buildings & Grounds/Custodial; Sheriff's Office, Detention Center, Fire Coordinator, Coroner remain on duty. Administrator and clerk to council remain fully at the office.
Beaufort	
Berkeley	Deemed essential EMS, 911 and Sheriff, Roads and Bridges, BCWS Operations departments (Water, Wastewater, Pump & Plant Maint Mechanical and Electrical, Treatment Plants, Solid Waste Collections, Solid Waste Disposal) and the County Supervisor's Office. All these departments have been and will continue to work a normal schedule. All other county departments have been working an alternate work schedule, meaning they may be working from home or only working certain days a week while another group of employees within the same department work the alternating days of the week.
Calhoun	
Charleston	
Cherokee	
Chester	
Chesterfield	No, the County has employed an internal rotation of employees in several departments to reduce the number of employees present during the work week. Staff in these offices are divided into two teams and will rotate on a one week in the office, one week off, except for the department heads. Employees in the following departments work in close quarters such that they will be on the rotation schedule: Assessor, Auditor, Codes Enforcement, Magistrates, Register of Deeds, Treasurer. Employees in the following departments work in separate offices or have sufficient space for social distancing and will continue to work on a regular schedule: Administrative Offices (Administrator, Clerk to Council, Finance and Human Resources), Animal Shelter, Building Maintenance, Clerk of Court, Economic Development, E-911, Family Court, Library, Probate Court, Public Works. All employees will be expected to work in other areas as needs arise.

County	Has your county identified which departments/employees are deemed essential and non-essential? Are essential employees on a staggered or alternating schedule?
Clarendon	<p>Yes - Water and Sewer, Administration, Public Works, Facilities Management, the Landfill and Recycling Centers are deemed essential. For the following non-essential services, we have made those available via telephone and through emails where possible.</p> <ul style="list-style-type: none"> • County Facilities and Departments closed to the public until further notice: Archives, Weldon Auditorium, the Clarendon County Library, the Clarendon County Public Works Offices, the Clarendon County Fleet Maintenance Office, The Clarendon County Administration Building, the Clarendon County Courthouse, Clarendon County Public Safety Facilities and the Clarendon County Judicial Annex. • The following facilities and services remain open: Clarendon County Landfill, Clarendon County's Recycling Centers, Clarendon County's Collection Sites and the Airport. All departments have implemented staggered schedules.
Colleton	No - All employees who report to county administrator are still working at this time. Some of our elected officials are working staggered schedules in their offices. All of our employees are considered "essential" at this time.
Darlington	
Dillon	
Dorchester	To maintain order in Dorchester County, our 24/7 public safety, first responder, and dispatch operations; our court bond hearings, our operations for Water and Sewer, our Public Works Solid Waste Convenience Centers, and Animal Control (dangerous animals) are essential and will continue to operate fully. All other departments are continuing their departmental missions with minimal staff working in the office and in the field. These employees are encouraged to telecommute, and work flexible or alternative schedules to meet the needs of their departments.
Edgefield	No, all employees are deemed essential and the staff is not currently working a staggered shift.
Fairfield	
Florence	
Georgetown	
Greenville	
Greenwood	No, we have two categories: eligible to telecommute and ineligible to commute. The eligible to commute employees are in two groups, which alternate the days they work.
Hampton	
Horry	<p>Non-essential employees: Library staff, Museum staff. Staff members with these departments are still organizing and maintaining facilities at the moment. They may be redeployed if needs arise.</p> <p>Essential employees: All other staff are deemed essential as all functions are operational even with limited to no face-to-face public interaction. Employees normally assigned to roles with public interaction have been redeployed to assist in other operational areas.</p> <p>Scheduling: Alternative and staggered schedules are being used to minimize staff contact. Additionally, we are utilizing telework for some essential employees.</p>
Jasper	
Kershaw	

County	Has your county identified which departments/employees are deemed essential and non-essential? Are essential employees on a staggered or alternating schedule?
Lancaster	No -The only departments we have shut down are Parks and Recreation and the Library. They are closed to the public; however, Parks and Recreation full-time staff are working in other areas (for example they are handling the temperature checks at county buildings and manning the kiosk at the rear entrance to the County Building which is closed to the public) as well as making great strides in addressing deferred maintenance at gyms and fields. The Library full-time staff are assisting in a scanning project to expedite putting documents on-line in the Register of Deeds office and the Assessor's office. We unfortunately are furloughing part-time Parks and Recreation staff until our programs can resume. In other departments we are running split shifts to make sure that we can continue serving our residents. Where applicable we have moved to an appointment only basis for in-person service delivery. Basic hours of operation remain the same. We did modify the calls that Fire Rescue will respond as automatic aid to EMS to just cardiac/respiratory arrest and unconscious. All other calls are at the discretion of the responding Paramedic if they need assistance. Our solid waste sites are getting slammed and we have altered hours here to respond to demand.
Laurens	No, all employees are either working in shifts or working from home
Lee	
Lexington	
Marion	
Marlboro	
McCormick	No - departments rotate employees in and out weekly. Thereby avoiding classifying essential vs. non-essential. In some cases we are permitting telecommuting where possible.
Newberry	
Oconee	
Orangeburg	
Pickens	
Richland	
Saluda	
Spartanburg	
Sumter	
Union	
Williamsburg	
York	

Updated 4/16/2020

Information compiled from SCAC survey, SCEMD list of declarations, SCAC Talk Group listserv, and social media posts

County	Has your county implemented hazard pay or other incentives for first responders during the COVID-19 crisis?
Abbeville	No, council decided not to provide any type of hazard pay given that the timeline of this all is undefined and no way to forecast how much of a fiscal impact it would have long term. We did discuss the possibility of a larger end of year bonus for those employees once this is behind us.
Aiken	
Allendale	
Anderson	
Bamberg	
Barnwell	No, but if the state, moves forward with some sort of [hazard pay] initiative, Barnwell County Council would consider following the state's lead.
Beaufort	No
Berkeley	No
Calhoun	
Charleston	
Cherokee	
Chester	No
Chesterfield	
Clarendon	No
Colleton	No
Darlington	No
Dillon	
Dorchester	1.5x pay implemented for all field and office workers since 4/8 as part of emergency pay policy. Not considered hazard pay. Telecommuters earn .25 hours PTO per hour worked, and those unable to work receive emergency leave to maintain their base pay.
Edgefield	No
Fairfield	No
Florence	
Georgetown	
Greenville	
Greenwood	
Hampton	No
Horry	
Jasper	No
Kershaw	
Lancaster	No
Laurens	No
Lee	No
Lexington	
Marion	No
Marlboro	No
McCormick	No
Newberry	
Oconee	No
Orangeburg	Yes, gave a one time increase of \$600 over 2 pay periods.
Pickens	No
Richland	
Saluda	
Spartanburg	No. We are evaluating whether to grant a couple of admin days on the backside of this for essential employees.
Sumter	No

County	Has your county implemented hazard pay or other incentives for first responders during the COVID-19 crisis?
Union	No, not yet. We may comnsider some "one time" checks on the backside of the event.
Williamsburg	
York	

Updated 5/5/2020

Information compiled from SCAC Talk Group listserv

County	What are your county's plans for resuming operations and public access?
Abbeville	
Aiken	<p>Aiken County opened our offices on April 27. We intentionally did not make a public announcement we were open until Wednesday, but still had 260 visitors in the Government Center on Monday and 201 on Tuesday. Now that we are “formally” open, it is with severe restrictions. Citizens must call the offices in the Courthouse prior to coming for a visit. Some offices in the Government Center are by appointment only (VA, RMC) and others are call ahead. We have Code Enforcement Officers staffing the single entrance that is open and allowing limited numbers in at any one time. The announcement encourages people to use online portals, phone, U.S. Mail and our drive-thru and drop boxes to avoid coming into the facility. Essentially we said we were open for business, but please don’t come to a county facility unless it is absolutely necessary. Announcement can be accessed at https://www.aikencountysc.gov/Notices/ACGNotice.php</p>
Allendale	
Anderson	
Bamberg	
Barnwell	The county is not opening the administrative building or courthouse yet, but hopefully will be soon.
Beaufort	
Berkeley	
Calhoun	
Charleston	
Cherokee	
Chester	
Chesterfield	
Clarendon	
Colleton	
Darlington	
Dillon	
Dorchester	
Edgefield	
Fairfield	
Florence	
Georgetown	
Greenville	
Greenwood	
Hampton	In Hampton, the Recreation Department is the only one closed. We did limit the number of persons allowed at a time in buildings.
Horry	
Jasper	
Kershaw	
Lancaster	
Laurens	
Lee	
Lexington	
Marion	
Marlboro	

McCormick	
Newberry	
Oconee	
Orangeburg	
Pickens	We developed a “Kickstart Pickens County” plan that is set to phase in over the next several weeks. Brief overview information is available here .
Richland	
Saluda	
Spartanburg	
Sumter	
Union	Union County is having all staff report for regular work schedules beginning May 4th. Current plan is to reopen to public on May 11th.
Williamsburg	
York	

Updated 5/4/2020

Information compiled from SCAC survey, SCEMD list of declarations, SCAC Talk Group listserv, and social media posts