



Activity: Write Your First Prompts

Instructions:

With your group, select one work-related or personal-life scenario below. Then write a prompt you would give to ChatGPT or another AI tool to help with that task. Share one aloud when time is called.

Work-Related Prompt Option Ideas:

- Draft a press release for a new community center (an issue within your county).
- Write a public alert about road closures due to weather.
- Create a welcome message for new staff.
- Summarize last week’s county council meeting for a newsletter.
- Translate a parks & rec flyer into Spanish and Vietnamese.

Personal-Life Prompt Option Ideas:

- Plan a weeknight dinner menu for a family of four with picky eaters.
- Help write a thank-you note for a retirement gift.
- Generate ideas for a low-cost trip to Nashville, TN for a GenZ couple.
- Write a fitness plan for a 50-year-old woman who’s just getting started.
- Draft a funny birthday toast for my best friend who was in my fraternity and the best man at my wedding.

Your Prompt (Write below):

Prompt #1: _____

Prompt #2 (optional): _____
