

# 33rd Annual Mid-Year Conference

Wednesday, February 19, 2020  
Embassy Suites Hotel  
Columbia, South Carolina

★ Institute of Government  
Thursday, February 20, 2020  
Embassy Suites Hotel  
Columbia, South Carolina



**SOUTH CAROLINA  
ASSOCIATION OF COUNTIES**

## MID-YEAR CONFERENCE AND INSTITUTE OF GOVERNMENT INFORMATION

The South Carolina Association of Counties (SCAC) will hold its 33rd Annual Mid-Year Conference for County Officials on Wednesday, February 19, 2020, at Embassy Suites Hotel in Columbia. The Mid-Year Conference, designed for all county officials, is held to give a briefing of legislation affecting county governments which has been or is expected to be introduced in the General Assembly. Other activities include a Delegates' Luncheon and a Legislative Reception.

The SCAC, with the Joseph P. Riley Jr. Center for Livable Communities, College of Charleston will hold the Institute of Government for County Officials on February 20, 2020. The Institute is designed to provide the opportunity for county officials to enhance their skills and abilities to function effectively as elected officials. Clemson University's Master of Public Administration Program is a sponsor of the Institute.

### REGISTRATION INFORMATION

\_\_\_ **Mid-Year Conference - \$175** (includes lunch, reception, coffee breaks and all conference materials)

\_\_\_ **Institute - \$80 per course** (see below for course selection) \_\_\_ **Council Chairperson's Workshop** (no charge)

Name \_\_\_\_\_ Informal Name (for name badge) \_\_\_\_\_

Title \_\_\_\_\_ County \_\_\_\_\_

Address \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Food allergies (please specify) \_\_\_\_\_

Spouse's Name (if attending Mid-Year Conference) \_\_\_\_\_

### INSTITUTE COURSE SELECTION(S) AND REGISTRATION FEE

Please indicate below the courses in which you would like to enroll (each course is three contact hours). The cost per course is \$80.00, which includes all materials and coffee breaks. (Lunch is NOT included.)

#### LEVEL I

Employment Law: What Counties Need to Know [E]  
10:00 A.M. - 1:00 P.M.

Understanding and Seeking Differences [E]  
2:00 - 5:00 P.M.

#### LEVEL II

The Property Taxation Process  
10:00 A.M. - 1:00 P.M.

Measuring and Reporting County Performance  
2:00 - 5:00 P.M.

Council Chairperson's Workshop  
10:00 A.M. - 1:00 P.M.

### COUNCIL CHAIRPERSON'S WORKSHOP

**This workshop is open to all council chairmen and vice chairmen.** Participants will discuss the duties, powers, and responsibilities of the chair and vice chair leadership positions. Strategies for running effective meetings, the importance of rules of procedure, and building effective working relationships will also be addressed. Although the session will be geared toward new chairs and vice chairs, experienced chairs and vice chairs are encouraged to attend. This workshop is offered free-of-charge and participants will earn three hours of credit toward Level II certification.

### PAYMENT AND ONLINE REGISTRATION INFORMATION

You may register online at [www.SCCounties.org](http://www.SCCounties.org). A "bill me" option is available for those needing to pay by check. If you prefer to mail your registration with payment, please complete and mail the registration information with your check to SCAC by Thursday, February 13, 2020.

### CANCELLATION POLICY

Cancellations must be made in writing. The deadline for registration is **Thursday, February 13, 2020**. After this date and on-site, the registration fee will be \$185.00 for the Mid-Year Conference and \$90.00 per Institute course. Registrations canceled before 5:00 P.M. on February 13 will be assessed a service charge of \$25.00 (Mid-Year Conference) and/or \$10.00 (Institute). After February 13, no refunds will be given — no exceptions.

### ONLINE HOTEL RESERVATIONS

Visit [www.tinyurl.com/MYC2020](http://www.tinyurl.com/MYC2020) (the website address is case-sensitive) and enter Group Code, SCC. Please print your confirmation page. To ensure you receive the SCAC room rate of \$138.00 (plus taxes, \$157.32), reserve your room before **February 4, 2020**. Individual cancellations must be made by 6:00 P.M. the day before arrival. If you prefer to make your reservations by phone, please call (803) 252-8700 from 9:00 A.M. to 5:00 P.M. Monday through Friday. If you are sending a check, the hotel must receive the check two weeks prior to your check-in date. Otherwise, you will be required to pay with a credit card at check-in.



## **AGENDA**

### **33<sup>RD</sup> ANNUAL MID-YEAR CONFERENCE FOR COUNTY OFFICIALS**

*Wednesday, February 19, 2020*  
Embassy Suites Hotel  
Columbia, South Carolina

**Registration**

**9:00 A.M. — 3:00 P.M.**

**General Session**

**10:00 A.M. — 1:00 P.M.**

**Luncheon**

**1:00 — 2:00 P.M.**

**Visit State House and  
Committee Meetings**

**Legislative Reception**

**5:00 — 7:00 P.M.**

**Palmetto Club (1231 Sumter Street)**

**Legislative Reception Location and Other Details**

**NOTE:** The Palmetto Club has a strict dress code policy for all guests. Gentlemen are expected to wear coat and tie, coat and turtleneck, coat and collared shirt, or sweater and collared shirt. Hats and caps are not allowed unless required for religious purposes. Ladies are expected to wear dresses, appropriate suits, slacks, or evening wear. Athletic wear, shorts, tattered jeans, or sport shoes are not allowed.

Transportation will be provided the evening of the Legislative Reception to and from the Embassy Suites Hotel to the Palmetto Club. More details will follow.

**INSTITUTE OF GOVERNMENT  
FOR COUNTY OFFICIALS**

*Thursday, February 20, 2020*

South Carolina  
Association of Counties  
P.O. Box 8207  
Columbia, S.C. 29202-8207

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Abbeville ● Aiken ● Allendale ● Anderson ● Bamberg ● Barnwell ● Beaufort ● Berkeley ● Calhoun ● Charleston ● Cherokee ● Chester ● Chesterfield ● Clarendon ● Colleton ● Darlington ● Dillon ● Dorchester ● Edgefield ● Fairfield ● Florence ● Georgetown ● Greenville ● Hampton ● Horry ● Jasper ● Kershaw ● Lancaster ● Laurens ● Lee ● Lexington ● Marion ● Marlboro ● McCormick ● Newberry ● Oconee ● Orangeburg ● Pickens ● Richland ● Saluda ● Spartanburg ● Sumter ● Union ● Williamsburg ● York