

## RFA REDISTRICTING PROCESS WITH LOCAL GOVERNMENTS

### 1. PROJECT INITIATION

- Local Government requests either consultation or redistricting services from RFA
- RFA sends confirmation letter
- Council may adopt a resolution engaging RFA

### 2. PRIOR TO RELEASE OF THE 2020 CENSUS DATA AND BEFORE PROJECT IS STARTED, LOCAL GOVERNMENT WILL PROVIDE RFA WITH:

- A primary contact
- Any foreseen issues that may affect project timeline (filing deadline, next election)
- Names and addresses of incumbents
- Verification of current districts (municipalities verify municipal boundaries as well)
- Council will verify RFA has the GIS data accurately reflecting current districts

### 3. RFA WILL COORDINATE A TENTATIVE PROJECT TIMELINE

### 4. AT THE FIRST PUBLIC MEETING

- RFA will provide a briefing for the council and public on redistricting
  - Traditional Redistricting Principles
  - Constitutional and Statutory Requirements
- RFA will provide a report to include:
  - A proposed set of criteria
  - An analysis (Benchmark Plan) of existing districts with 2020 Census data
  - A preliminary draft plan
- RFA will solicit feedback from council and public
- Council has the option to adopt proposed plan or delay and recommend changes for adoption at next meeting

### 5. AFTER THE FIRST PUBLIC MEETING

- Local Government primary contact will notify RFA in writing of any changes to the draft plan or proposed criteria based on input from council

### 6. AT THE SECOND OR SUBSEQUENT MEETING(S)

- RFA will prepare a final report incorporating feedback received from council
- Final plan presented for council to adopt (RFA may or may not need to attend)

### 7. AFTER ADOPTION

- Council will provide a letter notifying RFA of adoption of the plan
- Council will notify local voter registration office and other affected entities