

Meal Reimbursement Allowances for County Employees

B=Breakfast L=Lunch D=Dinner.

County	Meal Reimbursement Plan	In-State Max Allowable	Out-of-State Max Allowable
Aiken	Per diem paid as described in annual budget for both day-time and overnight (no receipt required).	Per diem as described in annual budget	Per diem as described in annual budget
Anderson	Actual cost reimbursed not to exceed \$28.00 per day. For partial day out of town travel overnight stays, departure and arrival times determine reimbursement eligibility for certain meals. Same day trip reimbursement only for Administrator approved out of town meetings.	B-\$5.00, L-\$8.00, D-\$15.00	B-\$5.00, L-\$8.00, D-\$15.00
Bamberg	Reimbursements meal costs, as outlined in annual budget.	Actual cost with limits outlined in budget.	Actual cost with limits outlined in budget.
Barnwell	For travel outside county, reimbursement of actual cost not to exceed B-\$6.00, L-\$8.00, and D-\$11.00 apply. No receipts required. Per diems paid for overnight travel at \$25.00 per 24 hour period.	B-\$6.00, L-\$8.00, D-\$11.00	B-\$6.00, L-\$8.00, D-\$11.00
Beaufort	Per diem (no receipt required) paid out based on geography and population size as follows: Within SC & Savannah, GA: B-\$4.50; L-\$5.50, D-\$10.00. Outside SC in city pop. Of <500K: B-\$5.50, L-\$7.50; D-17.00. Out of State in cities with populations of >500,000: B-\$7.50, L-\$9.50. D-\$18.00.	B-4.50; L-\$5.50, D-\$10.00.	B-\$5.50, L-\$7.50; D-17.00 in <500K pop cities; B-\$7.50, L-\$9.50. D-\$18.00 in >500Kpop cities.
Berkeley	Reasonable actual cost of meal reimbursed while traveling.	Actual cost within reasonable limits	Actual cost within reasonable limits
Charleston	Actual cost reimbursed not to exceed maximum allowable used by South Carolina State government.	B-\$6.00; L-\$7.00-; D-\$12.00	B-\$7.00, L-\$9.00, D-\$16.00
Darlington	Actual cost reimbursed not to exceed \$30 per 24 hour period (\$7.50 per 6 hour period) for overnight trips and the following maximum allowance for non-overnight out of jurisdiction trips and in-jurisdiction working session: B-\$5.00, L-\$8.00, D-\$12.00.	B-\$5.00, L-\$8.00, D-\$12.00.	\$30 daily max.
Dorchester	Reimbursed flat per diem rates (no receipt required) for meals missed during authorized trips as follows: B-\$5.00, L-\$9.00, D-\$13.00.	B-\$5.00, L-\$9.00, D-\$13.00.	B-\$5.00, L-\$9.00, D-\$13.00.
Edgefield	Actual cost reimbursed not to exceed maximum allowance of B-\$5.00; L-\$8.00, D-\$15.00, or \$28 (regardless of which meal) for travel over a 24 hour period. Meals exceeding maximum allowance may be reimbursed upon approval by the Administrator.	B-\$5.00; L-\$8.00, D-\$15.00.	B-\$5.00; L-\$8.00, D-\$15.00.
Fairfield	Reimbursed flat \$35.00 meal per diem (no receipts required) for overnight travel. Receipts required in excess of \$35.00 or for same day travel.	\$35.00 per diem (for overnight) or actual cost (same day)	\$35.00 per diem (for overnight) or actual cost (same day)
Florence	Reasonable actual cost of meal reimbursed while traveling.	Actual cost within reasonable limits	Actual cost within reasonable limits
Greenville	Actual cost reimbursed. IRS guidelines are used to establish reimbursement amounts for overnight travel and per diems for non-overnight travel.	Actual cost, within IRS guidelines.	Actual cost, within IRS guidelines.
Greenwood	Actual cost reimbursed not to exceed per diem described in annual budget.	Actual cost with limits outlined in budget.	Actual cost with limits outlined in budget.

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Jasper	Actual cost reimbursed while traveling not to exceed the following; B-\$5.50, L-\$7.50, D-\$11.00. Any reasonable exceptions must be approved by County Administrator.	B-\$5.50, L-\$7.50, D-\$11.00.	B-\$5.50, L-\$7.50, D-\$11.00.
Lancaster	\$40.00 per diem (no receipts required) for overnight travel. Receipts required for meals costs in excess of \$40.00.	\$40.00 per diem	\$40.00 per diem
Laurens	Reimbursed flat per diem rates (no receipt required) as follows: In-state B-\$4.00, L-\$6.00, D-\$10.00; Out-of-State B-\$7.00, L-\$6.00, D-\$16.00. Receipts required for reimbursement of meals exceeding per diem.	B-\$4.00, L-\$6.00, D-\$10.00	B-\$7.00, L-\$6.00, D-\$16.00
McCormick	For travel outside county, per diems paid out as follows: B-\$5.00, L-\$10.00, and D-\$20.00 . No receipt required.	B-\$5.00, L-\$10.00, and D-\$20.00 .	B-\$5.00, L-\$10.00, and D-\$20.00 .
Orangeburg	Actual cost reimbursed not to exceed \$25.00 per day. For partial day out of town travel overnight stays, departure and arrival times determine reimbursement eligibility for each meal. Same day trip reimbursement only for Administrator approved out of town meetings.	B-\$4.00, L-\$6.00, D-\$15.00	B-\$4.00, L-\$6.00, D-\$15.00
Pickens	Actual cost reimbursed not to exceed maximum allowance of B-\$5.00; L-\$8.00, D-\$15.00	B-\$5.00; L-\$8.00, D-\$15.00	B-\$5.00; L-\$8.00, D-\$15.00
Richland	Per diem of \$28.00 per day paid for out of county in-state trips except in SC resort areas. Per diem of \$35.00 per day for trips taken out of state and to SC resort areas including Myrtle Beach Area, Hilton Head, and Charleston. In-county travel to conventions reimburse out-of-pocket expenses with receipt.	B-\$5.00, L-\$8.00, D-\$15.00	B-\$5.00, L-\$10.00, D-\$20.00
Saluda	Overnight travel reimbursed at actual cost, not to exceed amounts based on city population size. Cities with population of <200,000: B-\$4.00, L-\$6.00, D-\$12.00. Cities with population > 200,000: B-\$6.00, L-\$8.00, D-\$16.00. Non-overnight travel is generally not reimbursed, except upon approval of Administrator.	B-\$4.00, L-\$6.00, D-\$12.00 for >200 K pop cities. B-\$6.00, L-\$8.00, D-\$16.00 for >200K pop cities.	B-\$4.00, L-\$6.00, D-\$12.00 for >200 K pop cities. B-\$6.00, L-\$8.00, D-\$16.00 for >200K pop cities.
Spartanburg	Actual cost reimbursed for reasonable meal expense with paid receipt.	Actual cost within reasonable limits	Actual cost within reasonable limits
York	Actual cost reimbursed not to exceed per diem described in annual budget.	Actual cost with limits outlined in budget.	Actual cost with limits outlined in budget.