

**South Carolina Counties Property & Liability Trust
Property Accident Investigation**

1. Member:	2. County employee conducting accident investigation:
3. Date and time property damaged occurred:	4. Location of loss or losses:
5. Describe what occurred that resulted in damage to covered property:	
6. What steps have been taken to secure the property and prevent additional damage?	
7. Current location of property:	
8. Department:	9. Department contact for loss verification and phone number:
10. If theft, which law enforcement agency investigated? Please attach the police report.	
11. Please list contributing factors to this loss:	
<p>12. If the loss was the result of lightning:</p> <ul style="list-style-type: none"> • Was the property protected by adequate surge protectors, or was the property adequately grounded? • Has this property sustained previous lightning losses? • Was corrective action taken for previous losses? • In light of the current loss, was the corrective action adequate or do additional preventative measures need to be taken? 	
<p>Signature of Department Head or Investigator</p> <p>_____ Date: _____</p>	