

# Personnel Issues Update

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## Program Agenda

<b>9:00</b>	<b>Introduction</b>
<b>9:05</b>	<b>Background Checks</b>
<b>9:10</b>	<b>Handbook Policy Manuals, SOPs</b>
<b>9:20</b>	<b>Drug Testing</b>
<b>9:25</b>	<b>Fair Labor Standards Act</b>
<b>10:00 – 10:10</b>	<b>Break</b>
<b>10:10</b>	<b>Discipline &amp; Documentation</b>
<b>10:25</b>	<b>Political Activity</b>
<b>10:35</b>	<b>Harrassment</b>
<b>11:15</b>	<b>Questions &amp; Answers</b>
<b>11:30</b>	<b>Dismiss</b>