

February 24, 2004

UPCOMING TELECONFERENCE

To: Chief Administrative Officers, Human Resources/Personnel Directors

From: SCAC Staff

**Subject: *Managing in a Period of Fiscal Stress*
Live Teleconference – Thursday, March 25, 2004 – 9:00 a.m. to 11:30 a.m.**

SCAC and SCETV will present the first live teleconference of the year, *Managing in a Period of Fiscal Stress*, on Thursday, March 25, from 9:00 a.m. to 11:30 a.m. During this informative training program, Ed Thomas, Director of Governmental Research and Service at USC's Institute for Public Service and Policy Research, and Jon Pierce, Associate Director of Governmental Research and Service, will impart practical ways to manage and successfully work within county government during a time of fiscal stress.

Specific topics to be addressed include the fiscal environment, six basic tasks of cutback management, guidelines for maintaining morale during lean budget times, characteristics of organizations that successfully manage under conditions of fiscal stress, and best practices in cutback management.

In the past, this training session has been offered as a course for the Institute of Government for County Officials and has received a great deal of positive feedback. So this is an excellent opportunity (at no cost) for all of those employees who have not attended the Institute course or for anyone who wants a refresher!

This FREE teleconference is open to ALL county officials and employees including department heads, supervisors, and line employees. We encourage you to bring this teleconference to the attention of all appropriate staff.

The broadcast from SCETV studios in Columbia will be available at satellite sites in each county (see the enclosed list). The satellite coordinate and call-in telephone number will be provided at a later date. **If you would like participants from your county to be part of the studio audience, please note your interest on the enclosed form.**

If you plan to participate, please complete the enclosed form and return it as soon as possible but no later than March 15. Further details will be sent to counties that have indicated they will be participating. This teleconference is a great opportunity to provide training to your county employees at no cost to you, and we encourage all counties to take advantage of it.