

31st Annual Mid-Year Conference

Wednesday, February 21, 2018
Embassy Suites Hotel
Columbia, South Carolina

★ Institute of Government
Thursday, February 22, 2018
Embassy Suites Hotel
Columbia, South Carolina



**SOUTH CAROLINA
ASSOCIATION OF COUNTIES**

● Abbeville ● Aiken ● Allendale ● Anderson ● Bamberg ● Barnwell ● Beaufort ● Berkeley ● Calhoun ● Charleston ● Cherokee ● Chester ● Chesterfield ● Clarendon ● Colleton ● Darlington ● Dillon ● Dorchester ● Edgefield ● Fairfield ● Florence ● Georgetown ● Greenville ● Hampton ● Horry ● Jasper ● Kershaw ● Lancaster ● Laurens ● Lee ● Lexington ● Marion ● Marlboro ● McCormick ● Newberry ● Oconee ● Orangeburg ● Pickens ● Richland ● Saluda ● Spartanburg ● Sumter ● Union ● Williamsburg ● York

MID-YEAR CONFERENCE AND INSTITUTE OF GOVERNMENT INFORMATION

The South Carolina Association of Counties (SCAC) will hold its 31st Annual Mid-Year Conference for County Officials on Wednesday, February 21, 2018, at Embassy Suites Hotel in Columbia. The Mid-Year Conference, designed for all county officials, is held to give a briefing of legislation affecting county governments which has been or is expected to be introduced in the General Assembly. Strategies for passage of county-interest bills will be discussed. Other activities include a Delegates' Luncheon and a Legislative Reception.

The SCAC, with the Joseph P. Riley Jr. Center for Livable Communities, College of Charleston, and the Strom Thurmond Institute of Government, Clemson University, will hold the Institute of Government for County Officials on February 22, 2018. The Institute is designed to provide the opportunity for county officials to enhance their skills and abilities to function effectively as elected officials.

REGISTRATION INFORMATION

___ **Mid-Year Conference - \$160** (includes lunch, reception, coffee breaks and all conference materials)

___ **Institute - \$60 per course** (see below for course selection) ___ **Council Chairperson's Workshop** (no charge)

Name _____ Informal Name (for name badge) _____

Title _____ County _____

Address _____

E-mail _____ Phone _____

Spouse's Name (if attending Mid-Year Conference) _____

INSTITUTE COURSE SELECTION(S) AND REGISTRATION FEE

Please indicate below the courses in which you would like to enroll (each course is three contact hours). The cost per course is \$60.00, which includes all materials and coffee breaks. (Lunch is NOT included.)

LEVEL I

Strategic Planning [E] 10:00 A.M. - 1:00 P.M.

Public Speaking [E] 2:00 - 5:00 P.M.

LEVEL II

Economic Development 10:00 A.M. - 1:00 P.M.

The Policy Role of Council 2:00 - 5:00 P.M.

Council Chairperson's Workshop 10:00 A.M. - 1:00 P.M.

COUNCIL CHAIRPERSON'S WORKSHOP

This workshop is open to all council chairmen and vice chairmen. Participants will discuss the duties, powers, and responsibilities of the chair and vice chair leadership positions. Strategies for running effective meetings, the importance of rules of procedure, and building effective working relationships will also be addressed. Although the session will be geared toward new chairs and vice chairs, experienced chairs and vice chairs are encouraged to attend. This workshop is offered free-of-charge and participants will earn three hours of credit toward Level II certification.

PAYMENT AND ONLINE REGISTRATION INFORMATION

You may register online at www.SCCounties.org. A "bill me" option is available for those needing to pay by check. If you prefer to mail your registration with payment, please complete and mail the registration information with your check to SCAC by Friday, February 9.

CANCELLATION POLICY

Cancellations must be made in writing. The deadline for registration is **Friday, February 9**. After this date and on-site, the registration fee will be \$170.00 for the Mid-Year Conference and \$70.00 per Institute course. Registrations canceled before 5:00 P.M. on February 9 will be assessed a service charge of \$25.00 (Mid-Year Conference) and/or \$10.00 (Institute). After February 9, no refunds will be given — no exceptions.

ONLINE HOTEL RESERVATIONS

Visit www.tinyurl.com/MYC18 (the website address is case-sensitive) and enter Group Code, MID. Please print your confirmation page. To ensure you receive the SCAC room rate of \$138.00 (plus taxes, \$157.32), reserve your room before **January 30, 2018**. Individual cancellations must be made by 6:00 P.M. the day before arrival. If you prefer to make your reservations by phone, please call (803) 252-8700 from 9:00 A.M. to 5:00 P.M. Monday through Friday. If you are sending a check, the hotel must receive the check two weeks prior to your check-in date. Otherwise, you will be required to pay with a credit card at check-in.



AGENDA

31ST ANNUAL MID-YEAR CONFERENCE FOR COUNTY OFFICIALS

Wednesday, February 21, 2018
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Registration

9:00 A.M. — 5:00 P.M.

General Session

10:00 A.M. — 1:00 P.M.

Luncheon

1:00 — 2:00 P.M.

**Visit State House and
Committee Meetings**

Legislative Reception

5:30 — 7:00 P.M.

Palmetto Club (1231 Sumter Street)

Legislative Reception Location and Other Details

In an effort to increase the legislators' participation in the Legislative Reception, the location has been changed to the Palmetto Club in downtown Columbia.

NOTE: The Palmetto Club has a strict dress code policy for all guests. Gentlemen are expected to wear coat and tie, coat and turtleneck, coat and collared shirt, or sweater and collared shirt. Hats and caps are not allowed unless required for religious purposes. Ladies are expected to wear dresses, appropriate suits, slacks, or evening wear. Athletic wear, shorts, tattered jeans, or sport shoes are not allowed.

Transportation will be provided the evening of the Legislative Reception to and from the Embassy Suites Hotel to the Palmetto Club. More details will follow.

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FOR COUNTY OFFICIALS**

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