

Fall Meeting of the County Council Coalition and Institute of Government for County Officials

October 24–25, 2018 • Embassy Suites Hotel, Columbia
Registration begins at 9:30 a.m.



SOUTH CAROLINA
ASSOCIATION OF COUNTIES

Fall Meeting of the County Council Coalition

Thursday, October 25, 2018
Embassy Suites Hotel, Columbia

The Fall Meeting of the County Council Coalition Is Very Important:

The County Council Coalition will review the draft policy positions by the Association's four policy steering committees (County Government and Intergovernmental Relations; Land Use, Natural Resources and Transportation; Public Safety, Corrections and Judicial; and Revenue, Finance and Economic Development). Input given at the Coalition meeting will be incorporated into the position papers for review by the steering committees when they meet again in November. These recommendations will be presented at the Legislative Conference for action by the Legislative Committee. The positions adopted by the Legislative Committee will become SCAC's official policy positions.

Registration will begin at 9:30 a.m., and the meeting will begin at 10:00 a.m. Please see the enclosed agenda. A short business session will also be held so that officers for 2018-2019 can be elected. The meeting includes a luncheon.

The Participation of ALL County Council Members Is Crucial:

The 2019 Session of the General Assembly will be a critical one as more initiatives affecting property taxation and our counties' fiscal and home rule authority will be debated. We must be prepared to tackle these issues.

Registration/Reservations:

The registration fee is \$60.00 per person. You may register online at www.SCCounties.org. If you prefer to mail your registration with payment, please mail the enclosed form with your check to SCAC by Friday, October 19. If the form is received after October 19 or on-site, the registration fee will be \$70.00 per person.

Hotel reservations may be made directly with the Embassy Suites Hotel by calling (803) 252-8700. Please mention the "SCA" code to receive the special room rate of \$137.00/night (plus taxes = \$156.18). You may also make your reservations online by visiting <https://tinyurl.com/IOGCCC18>. **The deadline for making hotel reservations is OCTOBER 4.** Cancellations of hotel rooms must be received by the hotel by 6 p.m. the day before arrival. If you are sending a check, the hotel must receive the check two weeks prior to your check-in date. Otherwise, you will be required to pay with a credit card at check-in.

Institute of Government:

The Institute of Government for County Officials will be held the day before the Coalition meeting (Wednesday, October 24). Please see the enclosed information on courses offered.

South Carolina Association of Counties
1919 Thurmond Mall • P.O. Box 8207 • Columbia, SC 29202-8207
Phone: (803) 252-7255 • Fax: (803) 252-0379 • www.SCCounties.org

COUNTY COUNCIL COALITION

THURSDAY, OCTOBER 25, 2018
EMBASSY SUITES HOTEL

AGENDA

- 9:30 a.m. REGISTRATION
- 10:00 a.m. WELCOME & CALL TO ORDER.....Jeanie Brown-Burrows, CCC President
Williamsburg County Council
- INVOCATION Waymon Mumford
Florence County Council
- 10:05 a.m. S.C. STATE TREASURER'S OFFICE
PROGRAMS AND SERVICES..... The Honorable Curtis Loftis
S.C. State Treasurer
- 10:30 a.m. UPDATE FROM THE
S.C. DEPARTMENT OF REVENUEW. Hartley Powell
Executive Director
S.C. Department of Revenue
- 10:55 a.m. ECONOMIC UPDATE.....Frank A. Rainwater
Executive Director
S.C. Revenue and Fiscal Affairs Office
- 11:30 a.m. REPORTS OF THE SCAC
POLICY STEERING COMMITTEES.....Dwight L. Stewart Jr.
Chairman, SCAC Legislative Committee
Clarendon County Council Chairman
- County Government and Intergovernmental RelationsJoseph B. Dill, Chairman
Greenville County Council
- Land Use, Natural Resources and Transportation..... Charles T. Edens, Chairman
Sumter County Council
- Public Safety, Corrections and JudicialJulie J. Armstrong, Chairman
Charleston County Clerk of Court
- Revenue, Finance and Economic Development Belinda D. Copeland, Chairman
Darlington County
- 11:55 a.m. BUSINESS SESSION:
Report of Nominating Committee
Election of Officers for 2018-2019
- 12:00 Noon LUNCHEON



SOUTH CAROLINA
ASSOCIATION OF COUNTIES

Local Leaders. Statewide Strength.®

Institute of Government for County Officials

Wednesday, October 24, 2018
Embassy Suites Hotel, Columbia

Courses in Level I and Level II are being offered in conjunction with the County Council Coalition meeting scheduled for Thursday, October 25. Participants are eligible to earn credit for Level II courses after graduation from Level I or earning credit for at least six (6) Level I courses.

The registration fee is \$70.00 per course. You may register online at www.SCCounties.org. If you prefer to mail your registration with payment, please mail the enclosed form with your check to SCAC by Friday, October 19. After October 19 and on-site, the registration fee will be \$80.00 per course.

Hotel reservations may be made directly with the Embassy Suites Hotel by calling (803) 252-8700. Please mention the “SCA” code to receive the special room rate of \$137.00/night (plus taxes = \$156.18). You may also make your reservations online by visiting <https://tinyurl.com/IOGCCC18>. **The deadline for making hotel reservations is OCTOBER 4.** Cancellations of hotel rooms must be received by the hotel by 6 p.m. the day before arrival. If you are sending a check, the hotel must receive the check two weeks prior to your check-in date. Otherwise, you will be required to pay with a credit card at check-in.

Schedule of Courses

9:30 a.m. Registration

10:00 a.m. — 1:00 p.m.

Level I: Managing and Conducting Meetings [E]*

The overall goal of this course is to help county officials conduct successful meetings. The ingredients for an effective meeting will be covered with significant attention given to parliamentary procedure. During class discussions, participants will work to develop their meeting management skills.

Level II: Decision-Making in a Political Environment

This course provides an in-depth look at decision-making in a political environment. Strategies used to gain passage of proposed legislative action range from minimum winning coalitions to building consensus. Topics will include a review of decision-making theory and practices in government, identification of problems, fact-finding, setting criteria for selecting among alternatives, and the political aspects of decision-making. The environment in which county elected officials and top administrators function often requires effective negotiating skills. This class will also introduce a structured negotiation process, different styles of negotiation, techniques for improving negotiating skills, and developing your best alternative to a negotiated agreement.

1:30 p.m. Registration

2:00 p.m. — 5:00 p.m.

Level I: Understanding and Seeking Differences [E]

This course will explore the reality of working in a diverse environment, as well as the tools that counties can use to recognize, accept, and value differences. During this session, participants will discuss the changing demographics—such as age, race, and ethnicity—of local government communities and the county workforce.

Level II: Financial Management

The focus of this course will be on understanding the basic elements of financial management and the role elected officials have in county financial decisions. The various budgeting methods of local governments will be explored with particular emphasis placed on the connection between financial decisions and council policy-making and goal setting. Participants will also discuss the basics of fund accounting, financial audits, and county credit ratings. Lessons learned from the recession, updates on any new or pending rules issued by the Governmental Accounting Standards Board, and new or pending state legislation that will affect county government finances will also be discussed.

[E] – Elective course in Level I

* Approved for three hours of continuing education credit for planning/zoning officials and employees.

Registration Form

County Council Coalition Meeting
Institute of Government for County Officials
October 24-25, 2018
Embassy Suites Hotel, Columbia



SOUTH CAROLINA
ASSOCIATION OF COUNTIES

Please register me to attend the County Council Coalition Meeting and/or the Institute of Government:

Name _____

Title _____ Daytime Phone _____

County _____

E-Mail _____

County Council Coalition (10/25/18):

Please enclose a check for \$60.00 made payable to the South Carolina Association of Counties to cover the per person registration fee for the County Council Coalition meeting. Lunch is included.

Deadline for pre-registration is Friday, October 19. Registrations canceled by 5:00 p.m. on October 19 will be assessed a \$10.00 service charge. Cancellations must be in writing. No refunds will be made after October 19. After October 19 and on-site, the registration fee will be \$70.00 per person.

Enclosed is a check in the amount of \$ _____ to cover the \$60.00 per person registration fee. If paying with a credit card, please register online: <https://sccounties.site-ym.com/event/CCC2018>.

Institute of Government (10/24/18):

Please check the course(s) for which you would like to enroll. The cost per course is \$70.00, which includes all materials and coffee breaks. Please note – **lunch is not included**.

Managing and Conducting Meetings [E]* (Level I) 10:00 a.m. — 1:00 p.m.

Understanding and Seeking Differences [E] (Level I) 2:00 p.m. — 5:00 p.m.

Decision-Making in a Political Environment (Level II) 10:00 a.m. — 1:00 p.m.

Financial Management (Level II) 2:00 p.m. — 5:00 p.m.

[E] – Elective course in Level I

* Approved for three hours of continuing education credit for planning/zoning officials and employees.

Deadline for pre-registration is Friday, October 19. Registrations canceled by 5:00 p.m. on October 19 will be assessed a \$10.00 service charge. Cancellations must be in writing. No refunds will be made after October 19. After October 19 and on-site, the registration fee for Institute courses will be \$80.00 *per course*.

Enclosed is a check in the amount of \$ _____ to cover the \$70.00 per course registration fee. If paying with a credit card, please register online: <https://sccounties.site-ym.com/event/IOGOct2018>.

Return this form to:

South Carolina Association of Counties
P.O. Box 8207 • Columbia, SC 29202-8207
Fax: (803) 252-0379
pkhalif@scac.sc