

Fall Meeting of the County Council Coalition and Institute of Government for County Officials

October 18–19, 2017 • Embassy Suites Hotel, Columbia
Registration begins at 9:30 a.m.



Fall Meeting of the County Council Coalition

Thursday, October 19, 2017
Embassy Suites Hotel, Columbia

The Fall Meeting of the County Council Coalition Is Very Important:

The County Council Coalition will review the draft policy positions by the Association's four policy steering committees (County Government and Intergovernmental Relations; Land Use, Natural Resources and Transportation; Public Safety, Corrections and Judicial; and Revenue, Finance and Economic Development). Input given at the Coalition meeting will be incorporated into the position papers for review by the steering committees when they meet again in November. These recommendations will be presented at the Legislative Conference for action by the Legislative Committee. The positions adopted by the Legislative Committee will become SCAC's official policy positions.

Registration will begin at 9:30 a.m., and the meeting will begin at 10:00 a.m. Please see the enclosed agenda. A short business session will also be held so that officers for 2017-2018 can be elected. The meeting includes a luncheon.

The Participation of ALL County Council Members Is Crucial:

The 2018 Session of the General Assembly will be a critical one as more initiatives affecting property taxation and our counties' fiscal and home rule authority will be debated. We must be prepared to tackle these issues.

Registration/Reservations:

The registration fee is \$60.00 per person. You may register online at www.SCCounties.org. If you prefer to mail your registration with payment, please mail the enclosed form with your check to SCAC by Friday, October 13. After October 13 and on-site, the registration fee will be \$70.00 per person.

Hotel reservations may be made directly with the Embassy Suites Hotel by calling (803) 252-8700. Please mention the "SCC" code to receive the special room rate of \$135.00/night (plus taxes = \$153.90). You may also make your reservations online by visiting <http://bit.ly/2xM5cO0>. **The deadline for making hotel reservations is SEPTEMBER 27.** Cancellations of hotel rooms must be received by the hotel by 6 p.m. the day before arrival. If you are sending a check, the hotel must receive the check two weeks prior to your check-in date. Otherwise, you will be required to pay with a credit card at check-in.

Institute of Government:

The Institute of Government for County Officials will be held the day before the Coalition meeting (Wednesday, October 18). Please see the enclosed information on courses offered.

COUNTY COUNCIL COALITION

THURSDAY, OCTOBER 19, 2017
EMBASSY SUITES HOTEL

AGENDA

- 9:30 a.m. REGISTRATION
- 10:00 a.m. WELCOME & CALL TO ORDER.....Sammie Tucker Jr., CCC President
Kershaw County Council Vice Chairman
- INVOCATION Waymon Mumford
Florence County Council
- 10:05 a.m. STATE BUDGET OVERVIEW.....Mike Shealy
Budget Director
Senate Finance Committee
- 10:45 a.m. STATE ETHICS ACT:
TOP TEN ITEMS YOU NEED TO KNOW Steven W. Hamm
Executive Director
S.C. State Ethics Commission
- 11:10 a.m. RETIREMENT UPDATE..... Michael Hitchcock
Executive Director
S.C. Retirement System Investment Commission
- 11:30 a.m. REPORTS OF THE SCAC
POLICY STEERING COMMITTEES..... Charles T. Jennings
Chairman, SCAC Legislative Committee
McCormick County Council Chairman
- County Government and Intergovernmental Relations..... Joseph B. Dill, Chairman
Greenville County Council
- Land Use, Natural Resources and Transportation.....Charles T. Edens, Chairman
Sumter County Council
- Public Safety, Corrections and Judicial..... Julie J. Armstrong, Chairman
Charleston County Clerk of Court
- Revenue, Finance and Economic Development..... Belinda D. Copeland, Chairman
Darlington County



SOUTH CAROLINA
ASSOCIATION OF COUNTIES

Local Leaders. Statewide Strength.™

11:55 a.m.

BUSINESS SESSION:
Report of Nominating Committee
Election of Officers for 2017-2018

12:00 Noon

LUNCHEON



SOUTH CAROLINA
ASSOCIATION OF COUNTIES

Local Leaders. Statewide Strength.™

Institute of Government for County Officials

Wednesday, October 18, 2017
Embassy Suites Hotel, Columbia

Courses in Level I and Level II are being offered in conjunction with the County Council Coalition meeting scheduled for Thursday, October 19. Participants are eligible to earn credit for Level II courses after graduation from Level I or earning credit for at least six (6) Level I courses.

The registration fee is \$60.00 per course. You may register online at www.SCCounties.org. If you prefer to mail your registration with payment, please mail the enclosed form with your check to SCAC by Friday, October 13. After October 13 and on-site, the registration fee will be \$70.00 per course.

Hotel reservations may be made directly with the Embassy Suites Hotel by calling (803) 252-8700. Please mention the "SCC" code to receive the special room rate of \$135.00/night (plus taxes = \$153.90). You may also make your reservations online by visiting <http://bit.ly/2xM5cO0>. **The deadline for making hotel reservations is SEPTEMBER 27.** Cancellations of hotel rooms must be received by the hotel by 6 p.m. the day before arrival. If you are sending a check, the hotel must receive the check two weeks prior to your check-in date. Otherwise, you will be required to pay with a credit card at check-in.

Schedule of Courses

9:30 a.m.

Registration

10:00 a.m. — 1:00 p.m.

Level I: Managing and Conducting Meetings [E]*

The overall goal of this course is to help county officials conduct successful meetings. Ingredients for an effective meeting will be covered with significant attention given to parliamentary procedure. During class discussions, participants will work on developing their meeting management skills.

Level II: The Property Taxation Process

This course will examine the property taxation process in South Carolina with emphasis on the most recent changes. Through class discussion, participants will learn about the history of property taxes in the state, legal considerations, how to compute millage rates, and updates to property tax statutes. Key terms will be defined. Roles and responsibilities of the key players (i.e., county council, auditor, assessor, treasurer, tax collector, and the SC Department of Revenue) will also be covered.

1:30 p.m.

Registration

2:00 p.m. — 5:00 p.m.

Level I: Building Effective Intergovernmental Relations [E]

No governmental entity can afford to function in a vacuum. Effective intergovernmental relations are no longer an option, but are essential if county governments are to adequately address the needs of their citizenry. This course will explore the intergovernmental relations between counties and the federal government, the state, municipalities, and special purpose districts; the need for building effective intergovernmental relations; and strategies for building such relationships. Examples of effective intergovernmental relations in South Carolina will be noted.

Level II: Effective Communications

This course will reinforce the importance of on-going communications on council, with the chief administrative officer, and with the citizens of the county. Participants will learn about the value of determining the county's message and identifying communication opportunities and strategies. Other topics such as media relations, press releases, and question and answer sessions will also be addressed.

[E] – Elective course in Level I

** Approved for three hours of continuing education credit for planning/zoning officials and employees.*

Registration Form

County Council Coalition Meeting
Institute of Government for County Officials
October 18-19, 2017
Embassy Suites Hotel, Columbia



Please register me to attend the County Council Coalition Meeting and/or the Institute of Government:

Name _____

Title _____ Daytime Phone _____

County _____

E-Mail _____

County Council Coalition (10/19/17):

Please enclose a check for \$60.00 made payable to the South Carolina Association of Counties to cover the per person registration fee for the County Council Coalition meeting. Lunch is included.

Deadline for pre-registration is Friday, October 13. Registrations canceled by 5:00 p.m. on October 13 will be assessed a \$10.00 service charge. Cancellations must be in writing. No refunds will be made after October 13. After October 13 and on-site, the registration fee will be \$70.00 per person.

Enclosed is a check in the amount of \$ _____ to cover the \$60.00 per person registration fee. If paying with a credit card, please register online: <http://sccounties.site-ym.com/event/CCC2017>.

Institute of Government (10/18/17):

Please check the course(s) for which you would like to enroll. The cost per course is \$60.00, which includes all materials and coffee breaks. Please note – **lunch is not included**.

Managing and Conducting Meetings [E]* (Level I) 10:00 a.m. — 1:00 p.m.

Building Effective Intergovernmental Relations [E] (Level I) 2:00 p.m. — 5:00 p.m.

The Property Taxation Process (Level II) 10:00 a.m. — 1:00 p.m.

Effective Communications (Level II) 2:00 p.m. — 5:00 p.m.

[E] – Elective course in Level I

* Approved for three hours of continuing education credit for planning/zoning officials and employees.

Deadline for pre-registration is Friday, October 13. Registrations canceled by 5:00 p.m. on October 13 will be assessed a \$10.00 service charge. Cancellations must be in writing. No refunds will be made after October 13. After October 13 and on-site, the registration fee for Institute courses will be \$70.00 *per course*.

Enclosed is a check in the amount of \$ _____ to cover the \$60.00 per course registration fee. If paying with a credit card, please register online: <http://sccounties.site-ym.com/event/IOGOct17>.

Return this form to:

South Carolina Association of Counties
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Fax: (803) 252-0379
pkhalif@scac.sc